

TRAFFIC COMMISSION
August 26, 2010 MINUTES

The regular meeting of the Burbank Traffic Commission was held in the Central Library Auditorium, 110 N Glenoaks Blvd, on the above date. Brian Malone, Chair, called the meeting to order at 4:00 p.m.

Members Present: Brian Malone, Chair
Paul McKenna, Jr., Vice Chair
Gregory Bragg
Rebecca Granite-Johnson
Barry Gussow
Robert Heins
Ralph Herman
David Justl
Joe Terranova

Members Absent: None

Staff Present: Ken Johnson— Traffic Engineering, Public Works
Sandy George—Recording Secretary, Public Works
Rabie Rahmani— Principal Civil Engineer, Public Works
Rebekka Hosken—Administrative Analyst II, Public Works

I. FLAG SALUTE

II. ROLL CALL

III. ORAL COMMUNICATIONS: (Limited to items on the printed agenda or items regarding the business of the Traffic Commission)

A. Public Communication

Residents Judith Briggs, Janet Strong, Tina De Leon, and LaVerne Thomas provided comments with the respective agenda item under section V (Reports— see below).

Mr. Craig Sherwood, a resident, asked that the signal going eastbound on Alameda at Pass Ave be changed to how it was before construction, removing the red arrow in the left turn lane, replacing it with a green arrow, followed by a green “yield” light. Also, southbound on Pass Ave at Olive Ave, he would like a green arrow for right turns onto Olive Avenue. Mr. Johnson will review both requests.

Ms. Thomas wants the recently restriped section of Verdugo changed back to 4 lanes (bike lane area). The Verdugo Avenue restriping project is scheduled for City Council review in early November. Mr. Johnson will look into extending the 50’ broken line ending the bike lane.

B. Commission Member Communication

Mr. Justl suggested that the future item “Non-Emergency Medical Transportation” not to mean “non-emergency *ambulance* transportation”.

C. Staff Communication

Mr. Malone requested staff have the list of future agenda items ready for the Traffic Commission liaison to City Council by the Tuesday after the commission meeting.

Mr. Gussow gave an update on the meeting activities of the School Safety Sub-Committee. They are mailing a letter to local PTA/PTSA presidents and principals to find out their school's traffic concerns. Ms. Hosken asked if these would be "noticed" so others may attend, Mr. Gussow said yes.

IV. APPROVAL OF MINUTES

Mr. Malone requested that future minutes include the reason why a Commission member dissented. Mr. McKenna moved to discuss for approval the July 22nd, 2010 minutes, seconded by Mr. Gussow. After discussion, Mr. McKenna moved to approve the minutes, with Mr. Justl's and Mr. Malone's suggested changes, seconded by Mr. Heins. The motion passed unanimously.

V. REPORTS

A. Taxi Cab Report – Monthly Report on Taxi Activities (Hirsch)

This was tabled until next month's meeting.

B. Non Emergency Medical Transportation (Johnson)

After brief discussion, this was postponed until next month's meeting. Mr. Malone, Mr. Justl, Mr. McKenna, Mr. Gussow, and Mr. Terranova participated in the discussion.

C. Screenland Avenue Sidewalk Construction (Johnson)

Ms. De Leon, Ms. Strong and Ms. Briggs, all residents of the 1900 block of Screenland Avenue, expressed opposition to the proposed installation of sidewalks on their street. Ms. Thomas supports the installation as a forward-looking idea.

The Commission discussed the potential benefits of increased safety and accessibility to the handicapped by installing sidewalks while grant money to do so is available. Mr. Bragg moved that the Traffic Commission recommend the approval of construction of sidewalks in the 1800 and 1900 block of Screenland Dr., with Mr. McKenna seconding. The motion passed unanimously.

Ms. De Leon, Ms. Strong, Ms. Briggs, Ms. Thomas, and the entire Commission participated in the discussion.

Mr. Gussow left the meeting.

D. Downtown Valet Parking (Johnson)

Mr. Terranova moved to have the request made by Market City Cafe on San Fernando Blvd to have valet parking be denied for the reasons detailed on staff's report, seconded by Ms. Granite-Johnson. The motion was approved by all present. Mr. Malone, Mr. Terranova, Mr. Bragg, Ms. Granite-Johnson, Mr. Herman, and Mr. Justl participated in the discussion.

E. LNCV Implementation Progress (Johnson)

Ms. Thomas commented that the Burbank Police did not seem aware the City has an RV ordinance in place for enforcement.

Mr. Johnson gave an update on ePals software implementation and enforcement practices for the LNCV ordinance. He will bring a more detailed timetable to the Commission, post information on the City's website, and speak with the Police department.

Mr. Malone, Ms. Thomas, Mr. Herman, Mr. Justl, Mr. McKenna, Mr. Terranova, Ms. Granite-Johnson, and Mr. Bragg participated in the discussion.

F. Curb Extensions (Bulb-Outs) (Johnson) (Formerly Item G)

Mr. Justl moved that any installation of curb extensions be placed on hold until the School Safety Sub-Committee has had a chance to consider each location, allowing enough time for the sub-committee to report back to the Commission. Mr. McKenna seconded the motion, which was approved by all present.

The entire Commission participated in the discussion, except for Mr. Gussow, who was not present.

G. More Detail/Timeline on Status of Traffic Projects (Johnson) (Formerly Item F)

A further explanation of the timeline was given. Ms. Thomas and Mr. Herman participated in the discussion.

VI. PUBLIC HEARINGS

None.

VII. FUTURE AGENDA ITEMS

September 2010

1. Taxi Cab Report – Monthly Report on Taxi Activities (Monthly)
2. Test for Delayed Left Turn Signal (August 2009)
3. Scramble Crosswalk at San Fernando / Magnolia (June 2010)
4. Vehicles for Sale on Public Streets
5. Request for Stop Signs on Kenneth Road
6. Discussion of Purpose of Minutes with City Attorney (McDougal)

7. Non-Emergency Medical Transportation (Johnson)

October 2010

1. Taxi Cab Report – Monthly Report on Taxi Activities (Monthly)
2. Status of Truck Routes in Burbank (June 2009)
3. LNCV Status Report (Johnson)

Future Agendas

1. Parking in Magnolia Park (March 2009)
2. Commercial Vehicle Parking Restrictions(July 2008)
3. News Racks in Red Curb (Location Criteria and Number Allowed) (March 2010)
4. Progress of the Olive Avenue Streetscape Project (March 2010)
5. Traffic calming (March 2008)

School Safety Subcommittee (Mr. Gussow, Mr. McKenna, Mr. Bragg, Mr. Heins-advisor)

1. Parking Near Schools at Dismissal Time on Street Sweeper Day (June 2009)
2. Bicycle Helmet Education (September 2009)
3. Edison Parking Issues
4. Burroughs Traffic Issues
5. Lincoln Street Traffic

VIII. ADJOURNMENT

Mr. McKenna moved to adjourn the meeting at 7:05pm, seconded by Ms. Granite-Johnson. The motion was approved by all present. The next regularly scheduled meeting will be held on Thursday, September 23rd, 2010, at 4:00pm in the in the City Hall Council Chambers.

Respectfully submitted,

Ken Johnson, Traffic Engineer
KJ: smg